



Volunteer Opportunity: Family Coordinator

About Us

Camp Quality provides free, inclusive-year round programs for children with cancer and blood disorders that support the whole family through fun camp adventures. We facilitate a 1-week overnight camp program, hosted at Variety Camp Brereton in Whiteshell Provincial Park, Manitoba. Camp Quality was brought to Canada in 1988, initiated by a group of dedicated volunteers in Southern Ontario. Our overnight camp programs serve campers between the ages of 7 - 17. We are seeking enthusiastic and motivated volunteers for our summer camp program.

The Role

The Family Coordinator role is an unpaid volunteer position. This position reports to the Camp Director.

Role Overview

The Family Coordinator will support the mission of Camp Quality through oversight of camper recruitment and registration, keeping open communication with families and supporting the socio-emotional safety of campers at all programs. This position supports all aspects of the camper recruitment program, including registration, database administration, matching, training and supervision of volunteers; full compliance with standards. Required strengths in areas of organization, time management, communication and interpersonal skills.

Duties & Responsibilities

- Support families through the registration process.
- Send families schedules, volunteer matches and travel information in the weeks leading to camp.
- Coordinate travel with families.
- With the support of the Camp Director and Director of Programs, support volunteer orientation & training
- With the Medical Coordinator, liaise with hospital partners about recruitment.
- Be a sounding board for volunteers, particularly new volunteers or those with campers who have challenging behaviour. Report any issues to the Camp Director.
- Communicates with parents and guardians throughout the camp week with camper and travel updates.
- Provides feedback to volunteers as needed.





Preferred Skills, Qualifications and Experience

- Passion for the Camp Quality Mission.
- Strong communication skills, both verbal and written
- Computer proficient and practical experience in word processing, database and internet navigation.
- Strong collaboration and team building skills.
- Proven organizational and administrative abilities
- Training experience preferred
- Prior camp experience preferred
- Confidence in public speaking and leading large groups

How to Apply

To apply please contact Nathan Whan, Camp Coordinator at nathan@campquality.org.

We thank all applicants for their interest, however only those selected for an interview will be contacted.

We're an equal opportunity organization

Inclusion is at the heart of what we do at camp. Camp Quality works to create inclusive spaces and programs for campers, volunteers and staff - free of discrimination based on age, race, disability, sexual orientation, or gender identity. We encourage all qualified candidates to apply.

Accessibility

Camp Quality Canada welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

For more information about Camp Quality Canada, please visit www.campquality.org.

